



**Crosby Primary School  
Contenance Procedure  
Last Reviewed Spring 2024  
Next Review Spring 2025**

**Who will change your child?**

A member of school staff who has had enhanced DBS clearance.

**Where will changing take place?**

In designated areas in the shower room or the Nursery/Reception Classroom.

**Will the school apply creams to my child?**

Only prescribed creams when provided by parents/carers will be applied according to medical instructions.

**Who will provide cleansing agents?**

In the case of a one-off accident the school will provide cleansing wipes. In other cases parents/carers are expected to provide appropriate cleansing wipes.

**How will nappies/soiled underwear be dealt with?**

- a) a wet or soiled nappy to be double wrapped and disposed of via the soiled waste bin
- b) soiled underwear to be double wrapped and disposed of via the normal domestic waste route, unless parents specifically request otherwise
- c) soiled outer clothing or wet underwear to be double wrapped, named, and stored in an appropriate place for collection by parent/carer at the end of the session (not in a public place, e.g. on a coat peg). If not collected by the end of the week these garments will be safely disposed of.

**What hygiene measures are in place?**

- a) liquid soap, hot water, paper towels and anti-bacterial hand gel available
- b) changing area cleaned after use with antibacterial spray
- c) clean gloves and apron worn and changed after each use, and masks available if required.
- d) paper roll on changing mats

**What a staff member would do if they notice marks or injuries?**

Follow the school's Child Protection procedure (available upon request)

**What a staff member will do if they suspect improper practice?**

Follow the school's Child Protection and Safeguarding policy (available upon request)

**Last reviewed Spring 2024**



**Crosby Primary School  
Continence Mutual Agreement  
Last Reviewed Spring 2024  
Next Review Spring 2025**

*I agree to:*

- a) ensure that my child is changed at the latest possible time before being brought to school
- b) provide the school with spare nappies/underwear, a change of clothing and any **prescription only** creams. Reference, school medical conditions policy.
- c) the school following the outlined procedure (available upon request) when my child is changed at school
- d) inform the school should your child have any marks/rash
- e) review arrangements for my child should this be necessary

*The school agrees to:*

- a) change your child should we become aware that the child has soiled themselves or become uncomfortably wet
- b) monitor the number of times your child is changed in order to identify progress made
- c) discuss any marks or rashes seen
- d) review arrangements as necessary

Signed by school staff \_\_\_\_\_

Signed by parent/carer \_\_\_\_\_

Date \_\_\_\_\_